

**ABERDEEN CITY COUNCIL
REVENUE MONITORING 2011 / 2012**

DIRECTORATE : ENTERPRISE, PLANNING AND INFRASTRUCTURE

AS AT	30 November 2011	ANNUAL BUDGET	YEAR TO DATE			OUTTURN	
			PLANNED	ACTUAL	VARIANCE	FORECAST TOTALS	FORECAST VARIANCE
ACCOUNTING PERIOD 8		£'000	£'000	£'000	£'000	£'000	%
HEAD OF ASSET MANAGEMENT AND OPERATIONS		30,494	13,388	13,524	137	32,628	2,134 7.0%
ECONOMIC DEVELOPMENT PROJECT DIRECTOR		4,772	3,185	2,971	(214)	4,235	(536) (11.2%)
HEAD OF PLANNING AND SUSTAINABLE DEVELOPMENT		4,076	2,478	1,287	(1,191)	2,580	(1,496) (36.7%)
OPERATIONAL SUPPORT MANAGER		402	261	215	(46)	396	(6) (1.5%)
TOTAL BUDGET		39,743	19,312	17,998	(1,314)	39,840	96 0.2%

ABERDEEN CITY COUNCIL
REVENUE MONITORING 2011 / 2012

DIRECTORATE : ENTERPRISE, PLANNING AND INFRASTRUCTURE

AS AT 30 November 2011	ANNUAL BUDGET	YEAR TO DATE			OUTTURN			CHANGE FROM LAST REPORT
		PLANNED	ACTUAL	VARIANCE	FORECAST TOTALS	FORECAST VARIANCE		
	£'000	£'000	£'000	£'000	£'000	£'000	%	£'000
ACCOUNTING PERIOD 8								
STAFF COSTS	25,717	17,150	15,328	(1,822)	22,870	(2,848)	(11.1)%	(249)
PROPERTY COSTS	9,972	7,381	6,754	(627)	9,095	(878)	(8.8)%	(878)
ADMINISTRATION COSTS	1,063	574	704	130	1,408	345	32.5%	325
TRANSPORT COSTS	4,407	2,960	2,582	(379)	3,701	(706)	(16.0)%	(702)
SUPPLIES & SERVICES	14,591	8,754	7,873	(881)	14,075	(516)	(3.5)%	(253)
TRANSFER PAYMENTS	2,553	1,713	1,736	23	2,480	(73)	(2.9)%	(67)
CAPITAL FINANCING COSTS	11,700	0	0	0	12,049	350	3.0%	350
GROSS EXPENDITURE	70,004	38,533	34,977	(3,556)	65,678	(4,326)	(6.2)%	(1,475)
LESS: INCOME								
GOVERNMENT GRANTS	(536)	(347)	(310)	36	(525)	11	(2.0)%	11
OTHER GRANTS	(190)	(116)	(549)	(433)	(229)	(40)	21.0%	(40)
FEES & CHARGES	(17)	(12)	(4)	8	(18)	(1)	3.3%	(1)
INTEREST	(11,010)	(6,742)	(4,402)	2,340	(6,732)	4,278	(38.9)%	1,378
OTHER INCOME	(18,508)	(12,004)	(11,714)	290	(18,333)	175	(0.9)%	84
TOTAL INCOME	(30,261)	(19,220)	(16,979)	2,242	(25,838)	4,423	(14.6)%	1,432
NET EXPENDITURE	39,743	19,312	17,998	(1,314)	39,840	96	0.2%	(43)

VIREMENT PROPOSALS

None this cycle

REVENUE MONITORING VARIANCE NOTES

Employee Costs

Vacancies have been identified and are being managed across all services.

FORECAST VARIANCE £'000	CHANGE £'000
(2,848)	(249)

Property Costs

The cost of rates for Marischal College are forecast to be less than budget and property repair costs are also forecast to be less than budget for the full year.

(878) (878)

Administration Costs

Exceptional costs associated with the move to Marischal College and the decommissioning of St Nicholas House and Summerhill. The Building standards service also incurred exceptional costs associated with making safe a dangerous building.

345 325

Transport Costs

Vehicle lease costs will be below budget due to the leases on the last of these vehicles having expired. Savings are forecast across the directorate in vehicle maintenance costs and in staff travelling expenses.

(706) (702)

Supplies & Services

Savings are being made in the cost of various supplies across the Directorate. Specific savings are being made by E&BD in events costs and in the purchase and repair of equipment in AM&O.

(516) (253)

Transfer payments

The level of contributions to third parties will be £80K below budget for the year.

(73) (67)

Capital Financing

Loans fund instalments for Marischal College and for roads maintenance will be above budget for the year.

350 350

Government Grants

No significant variance from budget is forecast at this stage.

11 11

Other Grants & Contributions

No significant variance from budget is forecast at this stage.

(40) (40)

Fees & Charges

No significant variance from budget is forecast at this stage.

(1) (1)

Recharges

Fee income for the Architectural Design service (Housing) is forecast to be £2M below budget. Non-Housing Design Team fee income is forecast to be £1.1M below budget. Building Cleaning income is forecast to be £710K below budget following the removal of internal recharging.

4,278 1,378

Other Income

PBB option EPI_EBD03a is forecast to fall £90K short of the income budgeted for the current year.

175 84

96	(43)
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ABERDEEN CITY COUNCIL
REVENUE MONITORING 2011 / 2012

DIRECTORATE : ENTERPRISE, PLANNING AND INFRASTRUCTURE
HEAD OF ASSET MANAGEMENT AND OPERATIONS

AS AT	30 November 2011	ANNUAL BUDGET	YEAR TO DATE			OUTTURN			CHANGE FROM LAST REPORT
			PLANNED	ACTUAL	VARIANCE	FORECAST TOTALS	FORECAST VARIANCE		
		£'000	£'000	£'000	£'000	£'000	£'000	%	£'000
ACCOUNTING PERIOD 8									
STAFF COSTS		17,187	11,463	10,467	(996)	15,607	(1,579)	(9.2)%	(69)
PROPERTY COSTS		9,917	7,335	6,701	(634)	9,033	(884)	(8.9)%	(884)
ADMINISTRATION COSTS		619	291	332	41	872	254	41.0%	234
TRANSPORT COSTS		3,836	2,581	2,316	(265)	3,351	(486)	(12.7)%	(486)
SUPPLIES & SERVICES		11,491	6,746	6,036	(711)	11,212	(279)	(2.4)%	(49)
TRANSFER PAYMENTS		0	0	0	0	0	0	0.0%	0
CAPITAL FINANCING COSTS		11,104	0	0	0	11,459	355	3.2%	355
GROSS EXPENDITURE		54,154	28,416	25,852	(2,564)	51,534	(2,620)	(4.8)%	(900)
LESS: INCOME									
GOVERNMENT GRANTS		0	0	0	0	(0)	(0)	0.0%	(0)
OTHER GRANTS & CONTRIBUTIONS		(140)	(82)	(85)	(3)	(141)	(0)	0.2%	(0)
INTEREST		0	0	0	0	0	0	0.0%	0
RECHARGES		(10,047)	(6,179)	(3,884)	2,295	(5,821)	4,226	(42.1)%	1,326
OTHER INCOME		(13,473)	(8,767)	(8,359)	408	(12,944)	529	(3.9)%	529
TOTAL INCOME		(23,660)	(15,028)	(12,327)	2,701	(18,906)	4,754	(20.1)%	1,854
NET EXPENDITURE		30,494	13,388	13,524	137	32,628	2,134	7.0%	954

VIREMENT PROPOSALS

None this cycle

REVENUE MONITORING VARIANCE NOTES

Employee Costs

Vacancies have been identified and are being managed across the service. The majority of the savings in staff costs for the full year are forecast in Facilities Management and Construction Consultancy. The continuing trend in the level of vacancies has enabled the service to increase the forecast underspend.

FORECAST VARIANCE	CHANGE
£'000	£'000
(1,579)	(69)

Property Costs

The cost of rates for the main Council sites is expected to be £280K below budget, due largely to the anticipated rates cost for Marischal College being below budget for the year. Property repairs costs have now been consolidated within EP&I and an overall underspend of £540K is now forecast.

(884)	(884)
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Administration Costs

Xerox docu-centre charges for Marischal College have been consolidated within Facilities Management but budgets still sit with individual services. £100K of this variance relates to this and is offset by favourable variances within other Directorates. A further £100K is due to exceptional costs associated with the move to Marischal College and the disconnection of utilities supplies at Summerhill and St Nicholas House.

254	234
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Transport Costs

The main underspend is forecast in vehicle leases (£220K) due to all the leased vehicles now having reached the end of their lives. Further savings are being made in vehicle maintenance costs (£100K) and in taxi hire, parking and staff travelling expenses.

(486)	(486)
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Supplies and Services

Savings are forecast in the purchase and repair of equipment, particularly within Building Cleaning. The cost of catering provisions is expected to be £120K above budget. The cost of consultants in the Architecture Design service is forecast to be £300K above budget while the corresponding cost for the Non-Housing Design team will be £120K below budget.

(279)	(49)
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Capital Financing Costs

Loans fund instalment values have been posted for the year and charges for Marischal College and Roads maintenance are above budget.

355	355
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Income

Fee income for Non-Housing Design team is expected to be £1.1M below budget and fee income from the Architecture Design team is expected to be £1.7M below budget, with a further shortfall of £230K in tenant recoveries. Building Cleaning income is expected to be £710K below budget - the service has stopped all internal recharges and this variance represents the difference between the service's income and the budgets held by its former clients.

4,754	1,854
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2,134	954
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**ABERDEEN CITY COUNCIL
REVENUE MONITORING 2011 / 2012**

**DIRECTORATE : ENTERPRISE, PLANNING AND INFRASTRUCTURE
HEAD OF PLANNING AND SUSTAINABLE DEVELOPMENT**

AS AT	30 November 2011	ANNUAL BUDGET	YEAR TO DATE			OUTTURN		CHANGE FROM LAST REPORT
			PLANNED	ACTUAL	VARIANCE	FORECAST TOTALS	FORECAST VARIANCE	
ACCOUNTING PERIOD 8		£'000	£'000	£'000	£'000	£'000	%	£'000
STAFF COSTS	5,717	3,811	3,166	(645)	4,765	(953)	(16.7)%	(201)
PROPERTY COSTS	47	39	38	(1)	46	(1)	(1.6)%	(1)
ADMINISTRATION COSTS	132	82	128	46	181	49	37.6%	49
TRANSPORT COSTS	528	351	243	(108)	301	(227)	(43.1)%	(224)
SUPPLIES & SERVICES	1,557	979	985	6	1,500	(56)	(3.6)%	(46)
TRANSFER PAYMENTS	341	239	276	37	342	0	0.1%	6
CAPITAL FINANCING COSTS	584	0	0	0	579	(4)	(0.8)%	(4)
GROSS EXPENDITURE	8,906	5,500	4,835	(665)	7,714	(1,192)	(13.4)%	(420)
LESS: INCOME								
GOVERNMENT GRANTS	(397)	(264)	(285)	(21)	(388)	9	(2.3)%	9
OTHER GRANTS & CONTRIBUTIONS	(29)	(21)	(421)	(400)	(29)	0	(0.3)%	0
INTEREST	0	0	0	0	0	0	0.0%	0
RECHARGES	(206)	(59)	(56)	3	(201)	6	(2.8)%	6
OTHER INCOME	(4,198)	(2,678)	(2,786)	(108)	(4,516)	(318)	7.6%	(319)
TOTAL INCOME	(4,830)	(3,022)	(3,548)	(526)	(5,134)	(304)	6.3%	(305)
NET EXPENDITURE	4,076	2,478	1,287	(1,191)	2,580	(1,496)	(36.7)%	(725)

VIREMENT PROPOSALS

None this cycle

REVENUE MONITORING VARIANCE NOTES

Employee Costs

Vacancies have been identified and are being managed across the service. The majority of the savings in staff costs for the full year are forecast in Building Standards and Strategic Planning and the outturn has been updated to reflect the ongoing level of vacancies across the service.

FORECAST VARIANCE £'000 (953) CHANGE £'000 (201)

Property Costs

No significant variance from budget is forecast at this stage.

(1) (1)

Administration Costs

The Building Standards service incurred exceptional costs in connection with the demolition of a property at 7 Raeburn Place, which was not budgeted for.

49 49

Transport Costs

Savings are forecast for the Public Transport Unit in vehicle maintenance, external hire of vehicles and other transport costs totalling £190K. Savings in travelling expenses are being made across the service and are expected to continue, totalling £20K for the full year.

(227) (224)

Supplies and Services

Savings are forecast in office supplies and software costs across the service.

(56) (46)

Transfer Payments

No significant variance from budget is forecast at this stage.

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Capital Financing Costs

No significant variance from budget is forecast at this stage.

(4) (4)

Income

Adverse variances are forecast for building application and property enquiry fee income totalling £280K due to the lower number of applications being received in the current financial year. Building application fee income is forecast to be £50K above budget. Roads Project recharges for both capital and revenue works are above budget to date and this trend is expected to continue.

(304) (305)

(1,496) (725)

ABERDEEN CITY COUNCIL
REVENUE MONITORING 2011 / 2012

DIRECTORATE : ENTERPRISE, PLANNING AND INFRASTRUCTURE
ECONOMIC DEVELOPMENT PROJECT DIRECTOR

AS AT	30 November 2011	ANNUAL BUDGET	YEAR TO DATE			OUTTURN		CHANGE FROM LAST REPORT	
			PLANNED	ACTUAL	VARIANCE	FORECAST TOTALS	FORECAST VARIANCE		
ACCOUNTING PERIOD 8		£'000	£'000	£'000	£'000	£'000	£'000	%	£'000
STAFF COSTS	2,021	1,348	1,181	(166)	1,706	(316)	(15.6)%	21	
PROPERTY COSTS	9	7	16	9	16	7	84.7%	7	
ADMINISTRATION COSTS	244	163	182	19	253	8	3.4%	8	
TRANSPORT COSTS	36	24	21	(3)	46	10	27.6%	10	
SUPPLIES & SERVICES	1,277	851	838	(13)	1,191	(86)	(6.8)%	(63)	
TRANSFER PAYMENTS	2,212	1,474	1,460	(14)	2,138	(74)	(3.3)%	(74)	
CAPITAL FINANCING COSTS	12	0	0	0	11	(1)	(7.7)%	(1)	
GROSS EXPENDITURE	5,811	3,868	3,698	(169)	5,360	(451)	(7.8)%	(91)	
LESS: INCOME									
GOVERNMENT GRANTS	(15)	0	(10)	(10)	(13)	2	(12.5)%	2	
OTHER GRANTS & CONTRIBUTIONS	(20)	(13)	(44)	(30)	(60)	(40)	198.0%	(40)	
INTEREST	(17)	(12)	(4)	8	(18)	(1)	3.3%	(1)	
RECHARGES	(149)	(99)	(101)	(1)	(161)	(12)	7.8%	(12)	
OTHER INCOME	(838)	(559)	(569)	(11)	(873)	(35)	4.2%	(125)	
TOTAL INCOME	(1,040)	(683)	(728)	(45)	(1,125)	(85)	8.2%	(175)	
NET EXPENDITURE	4,772	3,185	2,971	(214)	4,235	(536)	(11.2)%	(266)	

VIREMENT PROPOSALS

None this cycle

REVENUE MONITORING VARIANCE NOTES

Employee Costs

Vacancies have been identified and are being managed across the service.

FORECAST VARIANCE	CHANGE
£'000	£'000
(316)	21

Property Costs

No significant variance from budget is forecast at this stage.

7	7
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Administration Costs

No significant variance from budget is forecast at this stage.

8	8
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Transport Costs

No significant variance from budget is forecast at this stage.

10	10
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Supplies and Services

There are a number of budgets for event costs that will not be fully utilised in the current year, resulting in a saving of £80K.

(86)	(63)
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Transfer Payments

The level of contributions to third parties will be £80K below budget for the year.

(74)	(74)
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Income

Event income to date has been better than budget and this is reflected in the updated outturn.

(85)	(175)
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(536)	(266)
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**ABERDEEN CITY COUNCIL
REVENUE MONITORING 2011 / 2012**

**DIRECTORATE : ENTERPRISE, PLANNING AND INFRASTRUCTURE
OPERATIONAL SUPPORT MANAGER**

AS AT 30 November 2011	ANNUAL BUDGET	YEAR TO DATE			OUTTURN			CHANGE FROM LAST REPORT
		PLANNED	ACTUAL	VARIANCE	FORECAST TOTALS	FORECAST VARIANCE		
	£'000	£'000	£'000	£'000	£'000	£'000	%	£'000
ACCOUNTING PERIOD 8								
STAFF COSTS	792	528	513	(15)	792	(0)	(0.0)%	(0)
PROPERTY COSTS	0	0	(1)	(1)	0	0	0.0%	0
ADMINISTRATION COSTS	68	39	62	23	102	34	49.4%	34
TRANSPORT COSTS	6	4	2	(2)	3	(3)	(45.7)%	(3)
SUPPLIES & SERVICES	266	177	15	(163)	172	(95)	(35.5)%	(95)
TRANSFER PAYMENTS	0	0	0	0	0	0	0.0%	0
CAPITAL FINANCING COSTS	0	0	0	0	0	0	0.0%	0
GROSS EXPENDITURE	1,133	749	591	(157)	1,069	(64)	(5.6)%	(64)
LESS: INCOME								
GOVERNMENT GRANTS	(124)	(82)	(15)	67	(123)	0	(0.1)%	0
OTHER GRANTS & CONTRIBUTIONS	0	0	0	0	0	0	0.0%	0
INTEREST	0	0	0	0	0	0	0.0%	0
RECHARGES	(607)	(405)	(361)	44	(550)	57	(9.5)%	57
OTHER INCOME	0	0	0	0	0	0	0.0%	0
TOTAL INCOME	(731)	(487)	(376)	111	(673)	58	(7.9)%	58
NET EXPENDITURE	402	261	215	(46)	396	(6)	(1.5)%	(6)

VIREMENT PROPOSALS

None this cycle

REVENUE MONITORING VARIANCE NOTES

Administration Costs

Photocopying and postage costs are forecast to be above budget as the result of the consolidation of these functions within Directorate Support following the move to Marischal College. Corresponding savings will be made in budgets across the rest of the directorate.

FORECAST VARIANCE £'000	CHANGE £'000
34	34

Transport Costs

No significant variance from budget is forecast at this stage.

(3)	(3)
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Supplies and Services

The service has a budget of £120K to provide for costs associated with integrating the Environmental element of H&E into EP&I following the setting up of the Housing LLP. Delays in setting up the LLP means that this expenditure will not be required in the current financial year.

(95)	(95)
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Income

In line with the forecast savings in costs, recharges to trading services and to the HRA are expected to be reduced for the current year.

58	58
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(6)	(6)
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